College-Level Examination Program® Transcript Request Form

Use this form to request a transcript if you did not indicate a score recipient institution at the time of testing or if you need to send your scores to more than one score recipient. Indicate which exam(s) you want to appear on your transcript. Please note that CLEP® keeps scores on file for 20 years. Once your request form has been received, please allow two business days for processing and a week to 10 days for mailing.

Note: Military personnel (**in active duty or retired**) should call 877-471-9860 (toll free) or 651-603-3012 to request a military transcript, or visit http://clep.collegeboard.org/military to download a transcript request form. There is a fee of $30 for each military transcript.

PLEASE PROVIDE ALL THE INFORMATION REQUESTED ON THIS FORM. PLEASE PRINT.

Name at the time of testing (last name, first name, middle initial)

Current name, if different from above (last name, first name, middle initial)

Address: number, street and apartment

City | State/Province | ZIP | Country

Daytime telephone number (include area code) | Email address

/ /

Date of birth (month/day/year)

- ❑ American Government
- ❑ American Literature
- ❑ Analyzing and Interpreting Literature
- ❑ Biology
- ❑ Calculus
- ❑ Chemistry
- ❑ College Algebra
- ❑ College Composition
- ❑ College Composition Modular
- ❑ College Mathematics
- ❑ English Literature
- ❑ Financial Accounting
- ❑ French Language
- ❑ German Language
- ❑ History of the United States I: Early Colonization to 1877
- ❑ History of the United States II: 1865 to the Present
- ❑ Human Growth and Development
- ❑ Humanities
- ❑ Information Systems and Computer Applications
- ❑ Introduction to Educational Psychology
- ❑ Introductory Business Law
- ❑ Introductory Psychology
- ❑ Introductory Sociology
- ❑ Natural Sciences
- ❑ Precalculus
- ❑ Principles of Macroeconomics
- ❑ Principles of Management
- ❑ Principles of Marketing
- ❑ Principles of Microeconomics
- ❑ Social Sciences and History
- ❑ Spanish Language
- ❑ Western Civilization I: Ancient Near East to 1648
- ❑ Western Civilization II: 1648 to the Present
- ❑ Other _____

❑ Send only exam scores of 50 or above (for computer-based exams). ❑ Send all scores.

CLEP TRANSCRIPT RECIPIENT

Name of institution | College code # *(Visit www.collegeboard.org/clep to look up college codes.)*

Person at the institution to whom transcript should be sent (if known)

Address of institution where CLEP transcript should be sent

PAYMENT INFORMATION

There is a fee of $20 for each transcript

_____Check or money order (payable to College-Level Examination Program)

_____ Visa, MasterCard, American Express, Discover, JCB

_____ Debit card (Visa or MasterCard)

Credit or debit card number: _____ Expiration Date: _____

I authorize CLEP to release my scores to the institution designated above.

Signature | Date

If you are paying by credit or debit card, you may fax this form to 610-628-3726. If you are paying by check or money order, mail to: CLEP-Transcript Services, P.O. Box 6600, Princeton, NJ 08541-6600.

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