Instructor Information

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Office Hours: By appointment

NOTE: I will read and respond to e-mail at least once per day Monday through Friday. While I make an effort to be available over the weekend, you shouldn’t depend on it.

Our lessons will open on Thursday mornings and associated assignments will be due the following Wednesday. For specific due date information, you should refer to our ANGEL calendar.

Course Overview

Description: Government, corporate, and public perspectives on the analysis, formulation, implementation, and impacts of energy-related policies, regulations, and initiatives.
Prerequisites: ENNEC 100 or E B F 200, EGEE 120, PL SC 490 (PL SC 001, PL SC 002 or PUBPL 304W)

As concerns for a secure, stable, and clean energy future grow, so does the need for individuals who can develop, assess, and implement effective energy policies and practices. GEOG / EME 432 will provide you with an in-depth exploration of energy policy development, implementation, and assessment at multiple governmental and corporate scales. The course utilizes contemporary real-world problems and actions to provide you with context for the drivers, frameworks, and assumptions of energy policy. Course lecture materials, readings (scholarly articles, text chapters, etc.), and learning activities are all presented in an online learning environment.

The course is structured to provide you with the expertise necessary to identify energy policy needs, craft policy alternatives, and evaluate energy policy. Emphasis on tailoring energy policy to meet not just economic goals but also environmental and social goals creates a global perspective from which you will learn to approach energy policy challenges. You will undertake a course-long project in which you must research an energy policy issue at a scale and on a topic of your choosing. You will utilize activities from each lesson in the course to refine and guide this project throughout the semester. Because the demand for highly analytical individuals is so great among energy professionals, you will also critique a classmate’s work. The Capstone Project in the course will help you develop the analytical and communication skills identified as priorities for the ESP program while learning about industry-specific concepts.
Students who successfully complete GEOG / EME 432 should be able to:

- Identify energy policy knowledge gaps and needs at various governmental and entity levels
- Examine existing or proposed energy policy critically; expose errors, find unintended consequences of implementation, offer suggestions for improvement
- Identify the drivers of energy policy from political, environmental, and economic perspectives; and explain how these drivers can exist either in conflict or complement of each other
- Articulate the goals and outcomes of energy policy to diverse audiences, translating the often cumbersome language of legislation into a more accessible format for stakeholders

What I Expect of You

It is your responsibility to read this entire document, the course orientation, and anything linked from here. Together, these materials serve as our course contract and help us manage our expectations for how the course will unfold over the semester.

On average, most students spend eight to ten hours per week working on course assignments. Your workload may be more or less depending on your prior experience with the energy topics we're covering and your familiarity with online classes.

I have worked hard to make this the most effective and convenient educational experience possible. The Internet may still be a novel learning environment for you, but it is no different than a traditional college class in that how much and how well you learn is ultimately up to you. You will succeed if you are diligent about keeping up with the class schedule, and if you take advantage of opportunities to engage both your classmates and me throughout the course.

Specific learning objectives for each lesson and project are detailed within each lesson. The class schedule is published on the course website and in the Calendar in ANGEL.

What You Can Expect of Me

We are using an online learning environment for this course, and as such, my "office" is also online. Please feel free to contact me directly with questions and I will respond to you within 24 hours. If it is something that is more easily addressed through an online meeting, please get in touch with me and we can arrange a time to chat using the ANGEL chat functions or Skype at a time that works well for both of us. If I am going to be out of touch for a while, I will let you know ahead of time.

Lessons open on Thursdays and assignments are due the following Wednesday at 11:55 pm, Eastern Time. You have this entire time to complete the readings, and other associated activities, recognizing that participation assignments have further refined due dates within each lesson. Anything not completed by Wednesday at 11:55 pm will be considered late and points will be deducted (see rubrics for details).
Because each lesson’s activities are integral to the development of your Capstone Project, it’s critical you complete them as scheduled. You can expect me to grade and provide you feedback no later than one week after an assignment has been submitted. Once you get feedback from me, please don’t hesitate to contact me if you have questions or concerns. I want us to work together throughout the semester to build your understanding of the course content.

**Required Course Materials**

There is no textbook for you to buy for this course. All necessary materials are presented online through our Course website, in ANGEL, and on the library’s Course Reserve. In order to access all materials, you need to have an active Penn State Access Account user ID and password (used to access the online course resources). If you have any questions about obtaining or activating your Penn State Access Account, please contact the Outreach Helpdesk.

**Assignments and Grading**

This course will rely upon a variety of methods to assess and evaluate student learning:

- Weekly Lesson Activities - 40%
- Participation - 20%
- Semester-long contributions to Capstone Project - 40%

Grades and feedback will be posted in ANGEL with each assignment so that you can track your progress as the course goes along. If at any point you have questions or concerns about your grade, just ask, I'm happy to help!

Learn more about how each type of assignment in this course will be graded by reading Grading in GEOG/EME 432 in Resources.

Letter grades will be based on the following percentages (percentages refer to the proportion of all possible points earned by the student):

*Note: Grades will not round up and there are no curves!*

**ESP Majors** - this course requires a grade of C or better in order for it to count toward the major!

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<thead>
<tr>
<th>Grade</th>
<th>Percent</th>
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<tbody>
<tr>
<td>A</td>
<td>93–100%</td>
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<tr>
<td>A-</td>
<td>90–92.9%</td>
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<tr>
<td>B+</td>
<td>87–89.9%</td>
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<tr>
<td>B</td>
<td>83–86.9%</td>
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<tr>
<td>B-</td>
<td>80–82.9%</td>
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<td>C+</td>
<td>77–79.9%</td>
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<tr>
<td>C</td>
<td>70–76.9%</td>
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<td>D</td>
<td>60–69.9%</td>
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<td>F</td>
<td>&lt;60%</td>
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Late Work

All course-related assignments must be completed by the assigned date. Because each lesson builds a foundation for the next, it is imperative that you complete the assignments on time to prepare yourself for the Capstone Project.

One of the many advantages to taking courses online is that it affords you a degree of flexibility in when and how you complete your assignments that might be more challenging to achieve in a face-to-face classroom setting. However, taking courses online does not mean that you've got the autonomy to do and submit the work when you wish.

In order for us to move through the material as a group, it's important that each of you complete your assignments on time. **Late is defined as submitted any time after 11:55 pm on the Wednesday on which the assignment is due.** This means if you procrastinate and turn it in at 12:05 am on Thursday, it is late.

**Late penalty schedule** - in order to provide all of you with a fair, uniformed way of handling the inevitable late submissions that will occur, I will deduct 10% of the available points for every 24 hour period that passes before submission occurs (1 minute through 24 hours late = 10%; 24 hours, 1 minute through 48 hours late = 20%, etc.).

To avoid late penalty, turn your work in on time! Don't tempt fate - technology is far from perfect, and generally, it only fails when you really need it to work. If you play with fire and wait until the very last second to submit your work via the Dropbox in ANGEL, you may get burned. If I don't have it by 11:55 pm on Wednesday night, it's late. This means that emailing it to me at 12:05 am and saying that the Dropbox must have closed early isn't a viable excuse for a late submission. This is an easy enough problem for us to avoid - you have a full week to complete your work, so don't wait until that last second to turn it in. Late is late.

**Life happens.** If you have a legitimate situation or emergency arise during the semester that is going to hinder your ability to complete work on time, you should contact me to make arrangements. It takes but a minute to call or email and give me a courtesy heads up. I'm much more willing to work with you if I know what's going on. Falling off the radar for 3 weeks and then asking forgiveness isn't the way to go.

*Participation assignments have a two-pronged deadline schedule each week - with initial postings due Sunday night and comments due on Wednesday nights.*

Online Presence

Please note that some courses in the ESP program (including this one) require students to maintain a web presence, such as the creation of a webpage, blog postings, video sharing, and other Internet participation. ESP students may be required to participate in online activities that are widely accessible to all, including others outside of Penn State.
**Course Schedule**

Summer semesters are a little more intense than fall or spring. We have 12 weeks from start to finish, and 12 lessons to cover, so we have to proceed full steam ahead the entire time. This means that the orientation activities for the course must be completed concurrently with the first lesson (unless you jump in the week before classes start and begin doing those things).

On the **Course Schedule page** under Resources, you will find a summary of the activities for this course and the associated time frames.

**Course Policies**

- **Penn State E-mail Accounts**
  All official communications from the Penn State World Campus are sent to students' Penn State e-mail accounts. Be sure to check your Penn State account regularly, or [forward your Penn State e-mail](mailto:) to your preferred e-mail account, so you don't miss any important information.

- **Academic Integrity**
  I will levy penalties for academic dishonesty in accordance with published College of Earth and Mineral Sciences and Penn State University policy. Please see Policies and Rules for Students, Section 49-20 at [http://www.psu.edu/ufs/policies/](http://www.psu.edu/ufs/policies/) and follow the links in Section 49-20 to G-9 Academic Integrity Procedure. There are several ways that students could violate academic integrity policies in this course. Foremost would be plagiarizing from written and Web sources. See the [precedent tables](#) for the various violation categories, sanction considerations, and sanction ranges.

  In this course, the first violation will result in the final course grade dropping by one full grade and the student being asked to sign the [academic integrity form](#). In those cases where students refuse to sign, I will follow the G-9 Academic Integrity Procedure. A second violation will result in course failure. Particularly egregious cases of academic dishonesty will result in the pursuit of an XF grade. See [disciplinary action procedures](#) for more information.

  In short, I take Academic Integrity very seriously and hope you will, too. If you find yourself unsure about how to properly cite something, just ask, I am happy to help. I've also included several resources in the Citation and Reference Style section below.

- **Citation and Reference Style**
  It is important (not only in this course, but in all courses you take as well as professional documents you produce) to employ proper citation methods for the sources you utilize. Failure to do so reduces the credibility of your work at best and can lead to suspicion of intentional plagiarism at worst. We don't want either of those things to happen! While I do not have a strong preference for which citation format you elect to use, I do **require** that you use one, and that you use it consistently throughout an assignment.
See our course Academic Integrity Guide, accessible through the Resources menu to your left.

If you are interested, Penn State has many useful resources about citations if you need some help. You can also check out Styles for Students - an excellent, in-depth tutorial of how and why we cite things. And, as always, just contact your instructor if you have any questions.

- **Accommodating Disabilities**
  Penn State welcomes students with disabilities into the University's educational programs. If you have a disability-related need for reasonable academic adjustments in this course, contact the Office for Disability Services (ODS) at 814-863-1807 (V/TTY). For further information regarding ODS, please visit the Office for Disability Services Web site at http://equity.psu.edu/ods/.

  In order to receive consideration for course accommodations, you must contact ODS and provide documentation. If the documentation supports the need for academic adjustments, ODS will provide a letter identifying appropriate academic adjustments. Please share this letter and discuss the adjustments with your instructor as early in the course as possible. You must contact ODS and request academic adjustment letters at the beginning of each semester.

- **Netiquette**
  The term ‘Netiquette’ refers to the etiquette guidelines for electronic communications, such as e-mail and discussion board postings. Netiquette covers not only rules to maintain civility in discussions, but also special guidelines unique to the electronic nature of forum messages. Please review Virginia Shea's The Core Rules of Netiquette for general guidelines that should be followed when communicating in this course.

- **Deferred Grades**
  Available in only the most extenuating circumstances, deferred grades allow students with catastrophic life events and emergencies to complete assigned coursework beyond the time allotted by a semester. Grade deferrals are at the sole discretion of the instructor.

*Technical Requirements*

For this course, we recommend the minimum technical requirements outlined on the Dutton Institute Technical Requirements page, including the requirements listed for same-time, synchronous communications. If you need technical assistance at any point during the course, please contact the Outreach Helpdesk.

**NOTE:** Access to a reliable Internet connection is required for this course. A problem with your Internet access may not be used as an excuse for late, missing, or incomplete coursework. If you experience problems with your Internet connection while working on this course, it is your responsibility to find an alternative Internet access point, such as a public library or Wi-Fi®, hotspot.