Johns Hopkins University
Advanced Academic Programs
Orientation
2017
Congratulations!

Welcome to the AAP Community! Below are some interesting statistics on the AAP student community:

- 57% female
- The average age: 32 years old
- The average undergraduate GPA: 3.45
- Our students come from 47 states and 42 countries
- 88% of our students are currently employed
- Classes are spread over four campuses:
  - 21% in DC, 12% in Maryland, 67% are completely online.
- 67% of our students are Caucasian, 17% are Asian, 8% are African American and 2% are Hispanic.
There are nine schools at JHU:
- Whiting School of Engineering
- School of Advanced International Studies (SAIS)
- Carey Business School
- Peabody Music Institute
- School of Nursing
- Bloomberg School of Public Health
- Medical School
- School of Education
- Zanvyl Krieger School of Arts and Sciences
The Krieger School (KSAS) is split into three divisions:

- Undergraduate
- Graduate Full-Time
- Graduate Part-Time, Advanced Academic Programs
AAP is on a three semester schedule: Summer, Fall, Spring

Each semester has a “Full Semester” of 15 week courses and two 8 week courses (mini-sessions).

For example, Fall Semester is broken up like this:

- Full Fall Semester – August 29-December 17
- Fall I – August 29-October 24
- Fall II – October 25-December 22
Important Dates to Remember

- Refund Schedule
  - Starting 8 days prior to the start of classes, you will not receive a full refund for any dropped classes. See Refund Schedule online for more details.
  - Registration opens ~2 months before the start of a new term.
  - Late Registration begins 8 days before the start of a new term. There is a Late Registration Fee you will be charged during this time.
  - Add/Drop period ends ~1 week after the start of the term
How to Drop/Withdraw from a Course

IMPACT TO TRANSCRIPT
- You must complete an add/drop form to drop a course.
- If you drop before the add/drop date, you will not have the course listed on your transcript.
- If you drop after the add/drop date, but before the Withdraw date, you will have a W on your transcript.
- If you drop after the Withdraw date, you will have an F on your transcript.

IMPACT TO BILLING
- You will be refunded the amount owed depending on the refund schedule.
- In case of rare or exceptional personal medical situations or personal military requirements, a student may request to appeal the refund schedule.
If you feel like you were given a grade that you didn’t deserve, there is a grade dispute process to follow.

This policy is on page 17 of the Academic Catalog:

- Step 1: Contact the professor to discuss the grade
- Step 2: If unable to reach an agreement, present your argument to the Program Committee in writing with supporting documents
- Step 3: The Program Committee will meet to discuss the grade
- Step 4: The Program Committee’s will notify the student of the decision. Their decision is final.
Career Services

One-on-One Career Counseling can help you:

~ design a focused job search strategy
~ create a targeted resume and cover letter
~ develop self-marketing tools
~ prepare for the hiring process
~ build a professional online presence

Career management tools to which you have access; you can use to:

~ search for job openings
~ schedule meetings with career services
~ utilize career resources (articles, libraries, podcast, and more...)
~ interact with potential employers
The Johns Hopkins University is committed to providing reasonable and appropriate accommodations to students with disabilities.

If you are in need of accommodation, please email AAPDisability@jhu.edu or call 202-452-0983 to begin the process.
Disability Services
Step-by-Step Process

- Step 1: Complete a Request for Student Disability form
- Step 2: Submit comprehensive evaluation/documentation from a physician or medical professional
- Step 3: Speak with the Disability Coordinator.
- Step 4: Receive Recommended Accommodations. These will also be sent to your instructors. Instructors are never informed of student disabilities; they are only given the accommodations needed.

Note: Accommodations are not retroactive.
Student Health Insurance

- It is recommended that all AAP students maintain adequate health insurance coverage.
- Full-time status students (registered for 3 courses or more) are eligible to purchase University-sponsored health insurance.
- International students on a visa are automatically enrolled in the University Student Health Insurance plan.
Counseling Providers

- Students may face some challenging life issues and we encourage students to work with their individual insurance carriers for counseling services.

- We provide a list of low cost providers in the area:
  
  http://advanced.jhu.edu/current-students/current-students-resources/counseling-providers/
As an incoming University Community member, you are required to take the CampusClarity "Think About It: Graduate Students" online program.

This required online educational course takes approximately 45 minutes.

It covers key topics related to sexual misconduct, including sexual violence (in compliance with Title IX and Campus SaVE Act requirements).

Watch the training here prior to starting classes at AAP:
www.campusclarity.com/signup
Add Emergency Contact information to the Student Information System (SIS)

It is important for the University to have an Emergency Contact for you, in case of emergency.

Please enter this information in the SIS. Go to sis.jhu.edu and log in. Hover over the “Personal Information” tab. Emergency Contact is the third option under “Personal Information.”

Please complete this step prior to beginning courses at AAP.
Weather Emergencies

- If classes are to be cancelled for weather-related reasons, you can find out about it by:
  - Checking this webpage: [http://webapps.jhu.edu/emergencynotices](http://webapps.jhu.edu/emergencynotices).
  - Calling one of these numbers: (410-516-7781 or 1-800-548-9004)
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Student Services Specialist
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