



Arts & Sciences and Engineering (AAP & EP) PART-TIME GRADUATE STUDENT Financial Aid Application Instructions

ELIGIBILITY CRITERIA:

- Any enrolled or accepted degree-candidate who is a U.S. Citizen, permanent resident or eligible non-citizen, and who is not in default on any Federal Direct/Stafford/Perkins loans or owes a refund on Federal Pell/SEOG.
- **Student must be enrolled at least half-time in two courses (or six credits) per semester.**
- Student must make Satisfactory Academic Progress (SAP) as defined by Financial Aid policy (http://www.jhu.edu/finaid/part_time.html#sap).

APPLICATION PROCESS:

- Submit a **FAFSA** (Free Application for Federal Student Aid) online at <http://www.fafsa.ed.gov>
 - School code: **E00473**
 - FAFSA data typically takes 3-5 business days to reach JHU
 - Be sure to submit the correct FAFSA for the semester(s) you are seeking aid. Please note that for financial aid purposes, *the summer term is considered part of the prior academic year.*
- Once you receive your JHED ID, log into ISIS Self-Service (http://www.jhu.edu/finaid/self_service.html) and navigate to the Financial Aid tab. Here you can:
 - Confirm receipt of your FAFSA and check your **To-Do List** for any additional required documents
 - Review the **Additional Information** tab for important messaging related to your aid eligibility and requirements
 - Review your federal loans amounts once they have been awarded and **ACCEPT/DECLINE**
 - View the anticipated date of your loan disbursements on the **Disbursements** tab in order to plan accordingly
- To be notified of your loan eligibility, you must enroll in at least **one course**. **You must enroll in a minimum of **two courses** in order to receive any loans offered. Audited courses do not count towards minimum enrollment requirements.*
- Complete the Outside Award Notification form (<http://web1.johnshopkins.edu/finaid/mason/outsideAward/>) if you anticipate receiving any outside sources of aid (e.g. private scholarships, employer tuition benefits, AmeriCorps payments, etc.). Such awards may impact your loan amounts.

LOAN AMOUNTS:

- Fully Admitted Graduate Students
 - Federal Direct Unsubsidized Loan: up to a maximum of **\$20,500** per academic year
 - Federal Direct Graduate PLUS Loan: up to full cost of attendance less other aid
 - Grad PLUS Request Form <http://www.jhu.edu/finaid/elecserv/index.html>

***NOTE: Students admitted provisionally and/or those required to complete preparatory coursework within the program may be limited to less than \$20,500 in one academic year.**

- Conditionally Admitted Students
 - Students missing any requirements for admission to the program **are not eligible for any federal loan funds** until those admission conditions have been met and your status changes.

REFUNDS:

- If your loan disbursements create a credit balance on your student account, you may request a refund from the Student Accounts Office online at www.jhu.edu/~studacct/forms/refund1.htm.

Student Financial Services • 3400 N Charles Street • 146 Garland Hall • Baltimore, MD 21218 • PH: (410) 516-8028
• FAX: (786) 513-2839 • Email: AAPfinaid@jhu.edu • Website: www.jhu.edu/finaid/part_time.html