

OFFICIAL NAME CHANGE REQUEST FORM

Directions: Please complete this form if you have legally changed your name. Attach a copy of the legal document(s) reflecting the change of name and indicate by marking the appropriate box the reason for the change. Acceptable documents include a driver's license, photocopy of a marriage license, court order, passport, or social security card. A copy of official documentation must be submitted with this form. PLEASE PRINT CLEARLY. Please return this form and required documentation to:
The Johns Hopkins University, Zanvyl Krieger School of Arts and Sciences, Advanced Academic Programs, 1717 Massachusetts Avenue NW, Suite 101, Washington, D.C. 20036, or fax to ATTN: Name Change Request, 202-452-1970. For more information email aapregistration@jhu.edu.

1. PRINT NAME PRIOR TO CHANGE

Last _____ Middle _____ First _____

2. PRINT CURRENT NAME

Last _____ Middle _____ First _____

3. SOCIAL SECURITY NUMBER/GOVERNMENT ID

□□□□-□□-□□□□

4. DATE OF BIRTH (example 00/00/0000)

____/____/____

5. YEAR/TERM OF LAST ATTENDANCE (example Fall/2006) _____ / _____

6. REASON FOR CHANGE:

- Marriage (Marriage certificate)
- Legal name change (Court document with new name)
- Divorce (legal document restoring maiden name)

- Other: _____

Notes:

- Your official name appears on your academic transcript and all other official student records.
- If you have applied for graduation prior to your name change, you must also change your name on your graduation application.
- When you officially change your name, your e-mail account and/or JHED ID will NOT change to reflect your new name.
- If you are a foreign national you are required to report any legal changes to your name or the names of any of your dependents. This change must be reported to the Office of International Student and Scholar Services. Do not use this form. Contact ISSS at theworld@jhu.edu for more information.

7. DAYTIME PHONE NUMBER: _____

8. EMAIL ADDRESS: _____

9. SIGNATURE: _____

DATE: _____